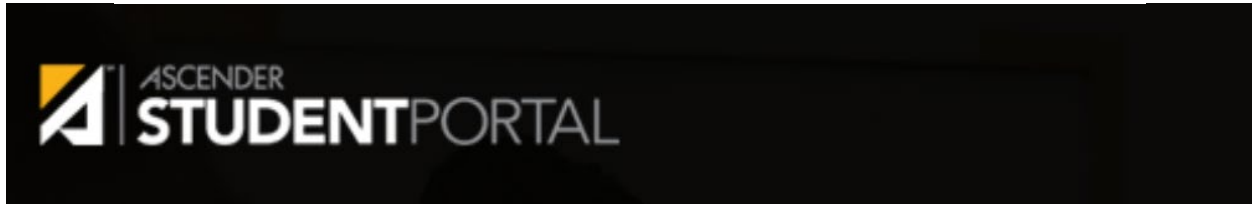


# Ascender Student Portal



The New Student Portal can be found at this link:

<https://portals18.ascendertx.com/StudentPortal/login?distid=068901>

## Create Student Portal Account:

Click on the Create Account button to create a Student Portal account:

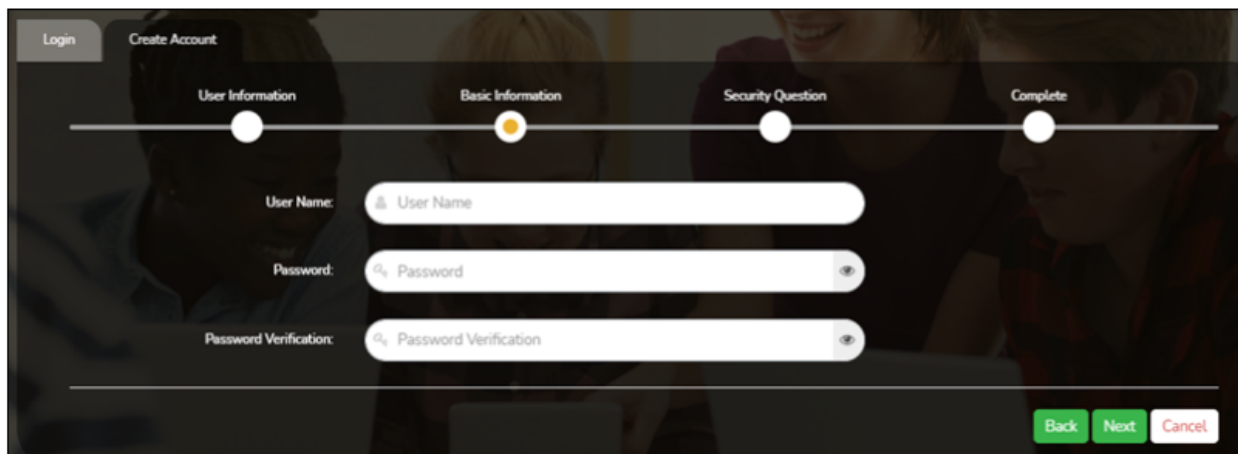
A screenshot of the 'Create Account' page on the Ascender Student Portal. The page has a dark background with a light-colored progress bar at the top. The progress bar has four steps: 'User Information' (selected), 'Basic Information', 'Security Question', and 'Complete'. Below the progress bar, there are three input fields with labels: 'Student ID (000100):', 'Date of Birth (mm/dd/yyyy):', and 'Last 4 of SSN (1234):'. Each input field has a small icon to its left. At the bottom right, there are two buttons: 'Next' (green) and 'Cancel' (white).

Student ID	Type your Student ID number.
Date of Birth	Type your birth date.
Last 4 of SSN	Type the last four numbers of your social security number.

☐ Click Next.

If you entered the data correctly, the Basic Information step opens.

### Basic Information:

The screenshot shows a registration interface with a dark background and a light-colored progress bar at the top. The progress bar has four steps: 'User Information', 'Basic Information' (which is the current step and has a yellow dot), 'Security Question', and 'Complete'. Below the progress bar, there are three input fields: 'User Name' with a placeholder 'User Name', 'Password' with a placeholder 'Password' and an eye icon, and 'Password Verification' with a placeholder 'Password Verification' and an eye icon. At the bottom right, there are three buttons: 'Back' (green), 'Next' (green), and 'Cancel' (red).

<b>User Name</b>	<p>Type a unique user name that will identify you when you log on to the system, such as a combination of letters from your first and last name.</p> <ul style="list-style-type: none"><li>• Your user name must be 6-25 characters and must be unique within the district.</li><li>• Your user name is not case-sensitive.</li><li>• If you type a name that is already used, available alternatives are suggested.</li></ul>
<b>Password</b>	<p>Type a password that you will use when you log on to StudentPortal.</p> <p>Requirements:</p> <ul style="list-style-type: none"><li>• 8-46 alphanumeric characters</li><li>• Three of the following: uppercase, lowercase, numeric, and special characters</li><li>• Case-sensitive</li></ul>
<b>Confirm Password</b>	<p>Retype the password exactly as you typed it above. This step confirms that you typed your password as you intended.</p>

❑ Click **Next**.

Security Question:

Login

Create Account

User Information

Basic Information

Security Question

Complete

Provide answers to three different questions. The information will assist you in resetting your password.

Question 1:

Mother's maiden name.

▼

Answer 1:

Answer 1

Question 2:

High school mascot?

▼

Answer 2:

Answer 2

Question 3:

Where were you born?

▼

Answer 3:

Answer 3

Back

Next

Cancel

Question	<p>Select three questions to which you will provide an answer. The questions are asked in the event that you forget your password.</p> <p>You must select three different questions. You cannot repeat any questions/answers.</p>
Answer	<p>Type the answer to each question. If you forget your password, you will be required to answer the question correctly in order to recover your account. Be sure to select questions for which you will easily remember your answer. Answers are case sensitive.</p>

❏ Click **Next**.

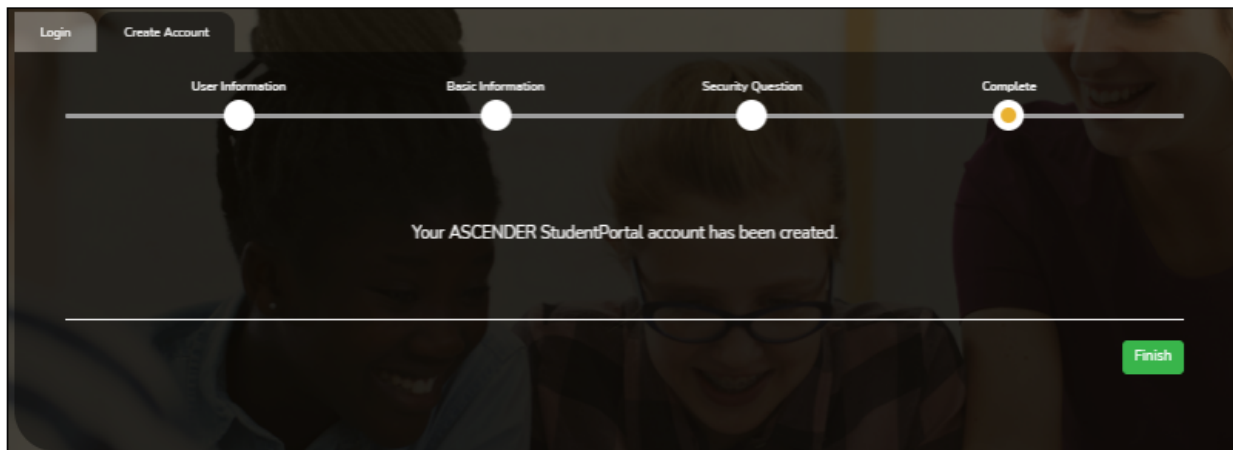
## License Agreement

Review and accept the End User License Agreement (EULA) for ASCENDER. This agreement must be accepted in order to proceed.

☐ Select **Accept**.

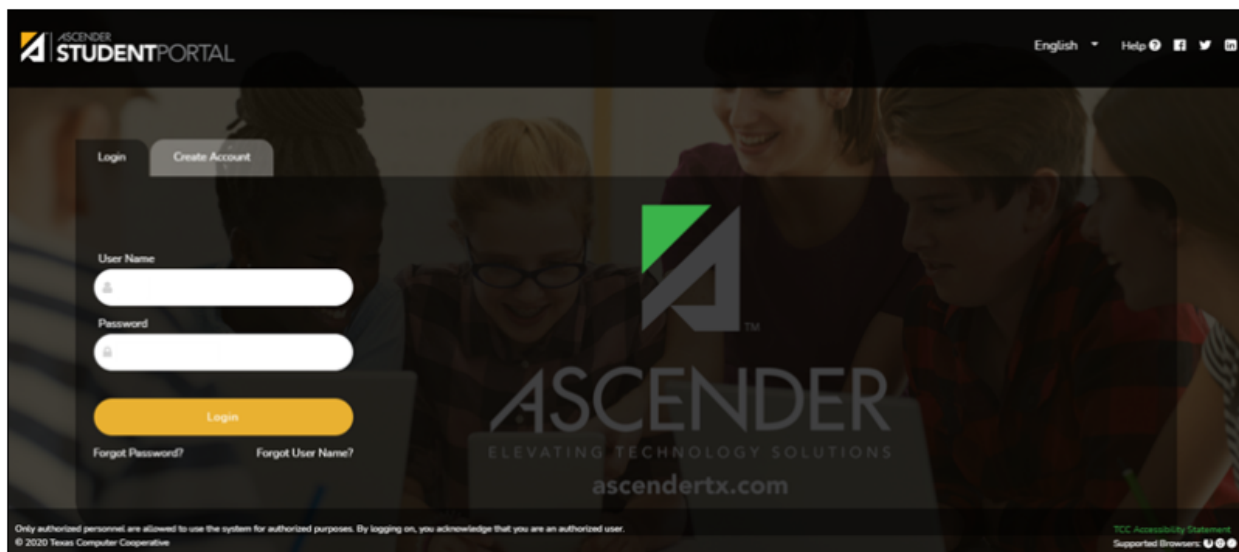
☐ Click **Next**.

If you entered all required data, the Complete page opens.







☐ Click **Finish**.

# Logging into Student Portal:



Only authorized personnel are allowed to use the system for authorized purposes. By logging on, you acknowledge that you are an authorized user.  
© 2020 Texas Computer Cooperative

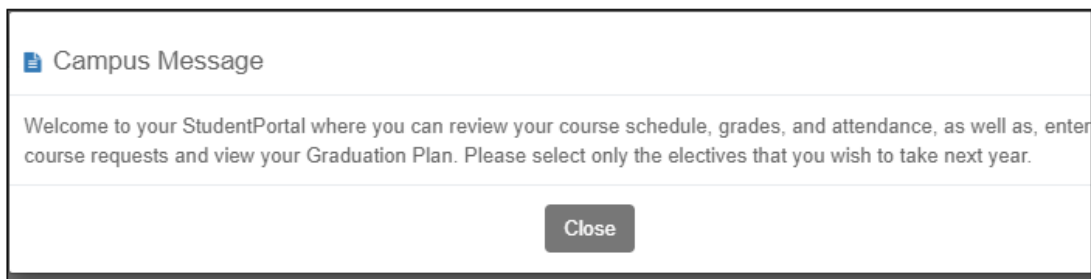
TCC Accessibility Statement  
Supported Browsers:    

## Log on:

User Name	Type your user name. Your user name is not case-sensitive.
Password	Type your password. The typed text is hidden. Your password is case sensitive.

☐ Click **Login**.

The Campus Message opens in a pop-up window. Read the message, and then click **Close** to close the window.

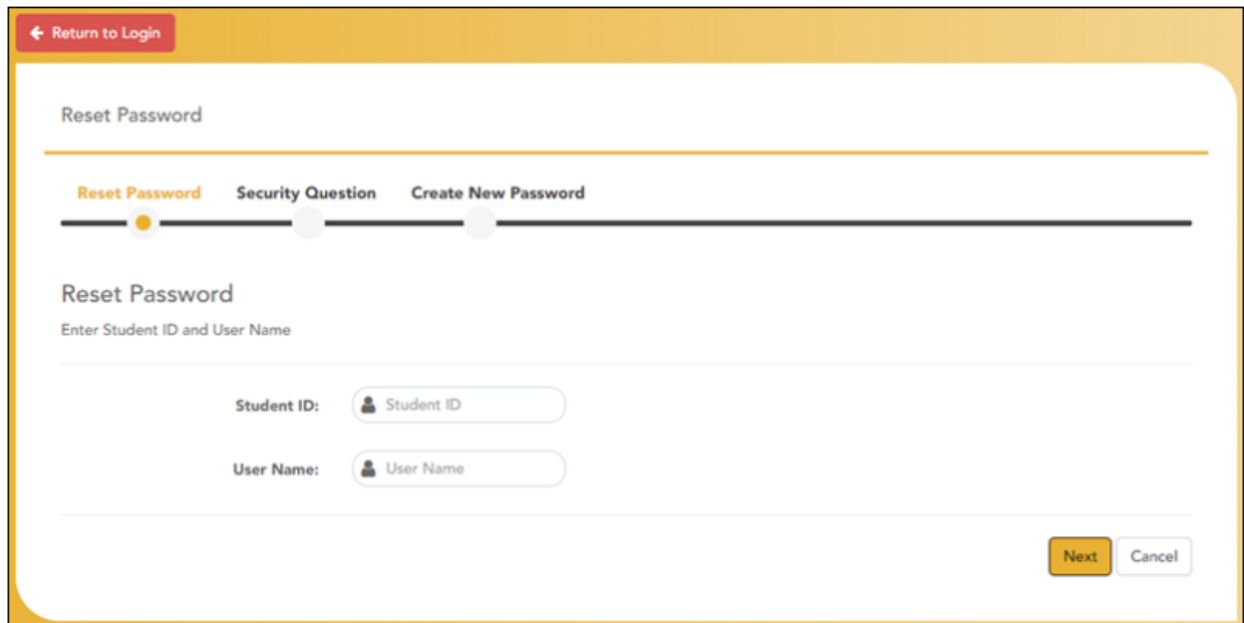


You can access this message again any time by expanding the **Campus Message** section at the top of the Course Request page.

# Reset Your Password:

**NOTE:** If you get locked out of your account due to too many login attempts, your account will automatically be unlocked after a predetermined time set by the district.

On the Login Page, click on the Forgot Password? Button under the yellow Login button.



Student ID	Type your Student ID.
User Name	Type your user name. You must <b>create an account</b> in order to create a user name.

❑ Click **Next**.

If you entered the data correctly, the Security Question step opens.

## Security Question

The screenshot shows a web interface for a password reset process. At the top, there is a red button labeled "Return to Login". Below it, the title "Reset Password" is displayed. A progress bar with three steps is shown: "Reset Password", "Security Question" (which is highlighted in orange), and "Create New Password". The main heading is "Security Question" with the subtitle "Answer Hint Question to verify identity". The question is "What is your mother's maiden name?". There is an "Answer:" label followed by a text input field. At the bottom right, there are "Back" and "Next" buttons.

❑ Type the answer to your security question in the **Answer** field.

❑ Click **Next**.

If you entered the data correctly, the Create New Password step opens.

## Create New Password

The screenshot shows the "Create New Password" step of the password reset process. The progress bar now highlights "Create New Password" in orange. The heading is "Create New Password" with the subtitle "Enter and confirm new password". There are two input fields: "Password:" and "Confirm Password:", each with a search icon and a toggle for visibility. To the right of the input fields, there are two bullet points listing password requirements: "8-46 characters using 3 of the following: UPPERCASE letters, Lowercase letters, Numbers (0-9), Special characters" and "Password must match entry in password field exactly (case sensitive)". A green "Finish" button is located at the bottom right.

❑ Type your new password following the requirements on the screen.

❑ Click **Finish**.

The Announcements page opens.

# Recover Your Username:

If you do not know your Username, click on the Forgot User Name? button under the yellow Login button. You must have already created an account for the current school year to have a User Name to recover.

Return to Login

### Recover User Name

User Information   Security Question   Complete

User Information

Please enter Student ID, Birth Date and SSN to recover your user name

Student ID:  Student ID • Example: 123456

Birth Date:  Birth Date • Example: 03/11/1994

Social Security Number:  Social Security Number • Last Four of SSN (Example: 5555)

Next Cancel

Student ID	Type your Student ID number.
Birth Date	Type your birth date.
Social Security Number	Type the last four numbers of your social security number.

❑ Click **Next**.

If you entered the data correctly, the Security Question step opens.



← Return to Login

### Recover User Name

User Information   **Security Question**   Complete

Security Question

Answer Hint Question to verify identity

**Question:** What is your pet's name?

**Answer:**

Back   Next

❑ Type the answer to your security question in the **Answer** field.

**Note:** Your security answers are case sensitive.



❑ Click **Next**.

If you entered all required data, the Complete page opens.

← Return to Login

### Recover User Name

User Information   Security Question   **Complete**

 **Congratulations! You recovered your user name successfully!**  
Here it is: 

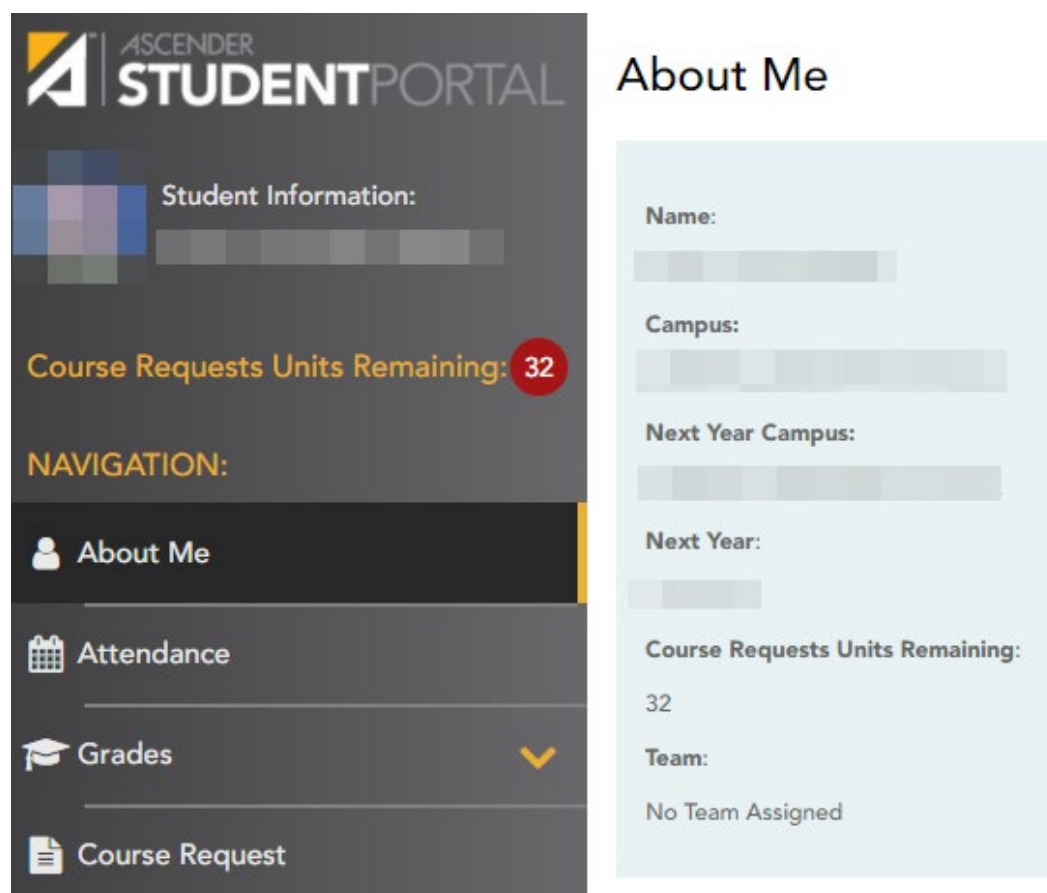
Finish

Your user name is displayed.

❑ Click **Finish**.

# Inside Student Portal:

Student information is found on the left hand side of the Student Portal in all screens. Students can navigate to About Me to see simple personal information.



Attendance is viewed on the Attendance screen. The Detailed View provides a look at period to period attendance, and there are Calendar and Totals Views as well:

Attendance

Semester: 1

Detailed View

Calendar View

Totals View

Legend

- U: Unexcused Absences
- T: Tardies
- E: Excused Absences
- S: SCHOOL RELATED

Period	Course	Instructor	9/7	10/1	10/19	10/20	10/21	10/22
1								
2			E	E	E	E	E	E
3								
4								
5								
6								
7								
8								
9								
15								

Grades can be viewed by the Cycle & Semester or by the Assignments in each classroom. Make sure to select the correct cycle and semester that you wish to view.

Semester: 1

Cycle Grades

Cycle Grades

Semester Grades

Show All Hide All

Blank Grades: Hide

☒ Include Withdrawn Courses

Period	Class	Withdrawal Date	Teacher	Previous Cycles		Current Cycle	
				1	2	1	2
1	LANGUAGE						
2	ATTD PK-2						
3	MATH						
4	SOCIAL STUDIES						
5	SCIENCE						
6	HEALTH KG						
7	ART KG						
8	MUSIC KG						
9	PHYS ED KG						
15	SOC SKILLS						

Assignment Grades are viewable across all courses or by selecting individual courses in the drop down boxes in blue below. Make sure to click Include Blank Due Dates to ensure you are viewing all available assignment grades.

#### Assignments

Filter By:

Course: All

Cycle: 2

View: All Assignments

Due Before:

☒ Include Blank Due Dates

Find Assignments

Show 10 entries

Course	Assignment	Category	Due Date	Grade

Showing 1 - 10 of 74 entries

Previous 1 2 3 4 5 ... 8 Next

# Course Requests:

## DO NOT USE

ECISD will not be utilizing Course Requests through Student Portal at this time. Ignore the Course Requests Units Remaining icon and the Course Request Screen should not be used at this time.

Course Selection

Language Arts Speech Mathematics Science Social Studies Economics/Free Enterprise Health PE/Equivalent Other Languages Fine Arts Tech Applications Career/Tech Education Electives

Previous Subject Next Subject Submit

Once your requests are submitted, you will not be able to make any changes.

Available Courses - Language Arts

Number	Course	Units
No data		

Requested Courses

Alt	Number	Subject	Course	Units
No data				

Alternate Courses For (remaining N/A) :

Rank	Number	Subject	Course	Units
No data				

## Questions:

Contact your teacher for help with logging into Student Portal.

Locked accounts automatically unlock after 30 minutes. There is no way to unlock an account without waiting the full 30 minutes.

Questions about grades or attendance found in Student Portal can only be answered by the student's teacher.